

**DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT**

CONTRACT NO: TBD

CAPTION: Collect, Transport and Incinerate Animal Carcasses

PROPOSED CONTRACTOR: Valley Pet Memorial Services, Inc.

PROGRAM AGENCY: Department of Health (DC Health)

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700 and 1701.

2. MINIMUM NEED:

The Department of Health (DC Health) owns and operates an animal care and control facility at 1201 New York Ave., NE, Washington, DC. Animal disease prevention and animal control services are necessary to avoid potential exposure to zoonosis – diseases which can be transmitted to humans from animals such as rabies and West Nile viruses. These diseases can be found on animal carcasses therefore the Government of the District, Office of Contracting and Procurement, on behalf of the Department of Health (DC Health), has an immediate need to contract with Valley Pet Memorial Services Inc., to collect, transport, and incinerate approximately 115,000 pounds per year of animal carcasses from the District's Animal Care and Control Facility at 1201 New York Ave., NE, Washington DC. All carcasses collected under this contract should be handled as medical waste.

The Contract requires the removal of animal carcasses within 24 hours of receiving an emergency pick-up request from the Contract Administrator.

3. ESTIMATED REASONABLE PRICE:

The estimated reasonable price is \$80,051.00

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

- A. Valley Pet Cemetery is the only pet cemetery in the Washington Metropolitan Area that has the capacity to pick-up, transport, and incinerate animal carcasses.

- B. Market research was conducted to determine whether there were other pet cemeteries or facilities in the Washington Metropolitan Area that could provide the required services. As a result, five pet cemeteries were identified however these facilities do not pick-up and transport animal carcasses; they only provide burial and cremation services.

6. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

Date

LaQuandra S. Nesbitt, MD, MPH
Director, Department of Health

7. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I recommend that the Chief Contracting Officer approve the use of the sole source procurement method for this proposed contract.

Date

Dorothy Hale
Contracting Officer

Date

Wil Giles
Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

George Schutter.
Chief Procurement Officer